Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '502'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	1 KB = _____ Bytes	100	1000	1024	1048	C	C
2	1 kb = _____	1024 Bytes	512 Bytes	1024 Mb	None of these	A	A
3	1 kb = ...	1024 Bytes	512 Bytes	1024 Mb	None Of Above	A	A
4	1 mb = _____	100 Bytes	1024 Kb	1000 Bytes	None of these	B	B
5	1 Megabyte = _____	1024 Kilo Byte	1000 Kilo Byte	1022 Kilo Byte	1024 Bits	A	A
6	..... Command is used to see two different parts of same document on screen.	b → Window group	Tab → Paragraph	Quick Parts	Insert Tab	A	A
7	..... Is type of Application Software	Windows	Ms-Word	Dos	Unix	B	B
8	..... is the shortcut-key for manual line break.	CTRL + Enter	Alt + Enter	Shift + Enter	Space + Enter	C	C
9	..... Can be used to set margins and indents in Document.	Status Area	Ruler Line	Status bar	Toolbar	B	B
10	If you what first character large than other words in a document .....effect used	Capital case	drop cap	change case	font case	B	B
11	Delete sheet Command is given in _____tab .	File	View	Home	Tools	C	C
12	Delete Sheet Command is given in Home ..... Group.	Tab Cells	Editing	Number	Font	A	A
13	Descending Sorting means ..... Sorting	A to z	Z to A	Both A & B	None of the above	B	B
14	Doughnut is one of the type of _____ in Excel.	Picture	Symbol	Chart	None of these	C	C
15	Doughnut is one of the type of chart in Excel	TRUE	FALSE			A	A
16	Default name of presentation is	Document 1	Workbook 1	Presentation1	None of these	C	C
17	Default Orientation in PowerPoint is	Portrait	Landscape	Horizontal	None of these	B	B
18	Default zoom available in PowerPoint is	0.5	1	1.5	Fit to Window	D	D
19	Design and Layout are given to the slides according to _____ selected	Template	Page	Picture	Chart	A	A
20	Design and Layout Theme are given to the slides according to Template selected.	true	false			A	A
21	_____ means set of instructions given to the computer.	software	Hardware	Program	Process	C	C
22	_____is a valid file extension of image.	.AVI	.JPEG	.MPEG	.MIDI	B	B
23	_____is another format similar to PDF.	XML	XHTML	XPS	Xreader	C	C
24	_____is a characteristic of a computer.	Tiredness	Less storage	Inaccurate	Automation	D	D
25	_____is NOT a gadget provided by Windows 10.	Calendar	Clock	Currency	MS-Word	D	D